## Prepare Your Home for Sale Checklist

If you are planning to put your house up for sale, here is a step-by-step checklist for de-cluttering your home.

### In every room
- Remove all clutter
- Clean the ceiling fan
- Sweep the ceiling
- Dust the walls from the top down
- Dust the base boards
- Dust all furniture
- Vacuum, mop and/or clean carpets
- Launder or vacuum the window treatments
- Wash the windows
- Replace or repair damaged mini-blinds
- Replace blown light bulbs
- Patch holes
- Touch-up paint walls and trim

### Additional items in the kitchen
- Box up all extra plates and serving pieces
- Organize your spice rack and pantry
- Move appliances you seldom use to your cabinets or pantry
- Scrub your sink
- Change the drip pans on your stove top
- Clean the oven
- Wipe down all appliances
- Make any necessary repairs

### Additional items in the bathroom
- Scrub the shower
- Clean the toilet
- Remove toiletries from the counter and tub
- Make any necessary repairs
- Have clean towels prepared for show

### Additional items in the bedrooms
- Remove excess books, magazines, and/or toys
- Make beds (daily)

### In the closets
- Remove seasonal items
- Organize loose items
- Move boxes to attic or storage

### Outside
- Wash windows
- Check for rot and mildew
- Spot clean, if needed
- Touch up paint, if needed
- Sweep the front porch/stoop
- Trim the lawn and hedges
- Place potted flowers around your front door
- Purchase a new welcome mat

### Other
- _________________________________
- _________________________________
- _________________________________

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